

Adair County R-I School District
Plan for Safe Return to In-Person Instruction and
Continuity of Services
2021-2022

June 19,2021



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June 19, 2021

Plan for Safe Return to In-Person Instruction and Continuity of Services

In collaboration with the Adair County Health Department, the families of our students via survey, staff input via survey, consultation with healthcare providers, as well as guidance from the Center for Disease Control (CDC), the American Academy of Pediatrics, and the Department of Elementary and Secondary Education, this plan was developed to safely and effectively re-open our schools on August 24, 2021. The safety of our students and staff are paramount, and implementation of this plan was developed by what is feasible, practical, acceptable, and tailored to the needs and context of the Novinger community. These Safe Return to In-Person Instruction and Continuity of Services Plan (SRCSP) procedures and guidelines are based on how the district intends to operate during the 2021-2022 school year. The focus will be based on how the school will ensure continued safe operations to maintain the health and safety of students and staff. This plan will be updated frequently. Please continue to check our website.

Understandable Language

All documents associated with the Safe to Return to In-Person Instruction and Continuity of Services Plan (SRCSP) will be available in a format and language that is easily understandable by all stakeholders. SRCSP documents will also be made available in other languages, which can be obtained from the appropriate building office

Plan Development for Re-entry and SRCSP Planning

The Adair County R-I School District was able to utilize the district's Summer 2020 Re-entry Plan to successfully start school on August 25, 2020 last year. School re-entry and re-opening documents provided an opportunity to review practices and policies. The SRCSP document offers guidance on how the district will consider approaching the continued operation of our schools and facilities during the 2021-2022 school year. These guidelines along with coordinated approaches will assist to safely continue academic, extracurricular and athletic activities. Aligning these with district strategic goal areas allows for encompassing all planning aspects. This document is intended to hold hope for the best as we continue safe operations to maintain the health and safety of students and staff. The Adair County R-I School District is excited to begin the 2021-2022 school year on August 24, 2021 with students. Students will continue traditional face-to-face classes during the 2021- 2022 school year. There were several

safety measures in place when students returned to school in August 2020. You will see that some of the safety measures implemented during the 2020-2021 school year will continue to be in place for the 2021-2022 school year. The Adair County R-I School District will make every effort to minimize contact to COVID-19 and other communicable diseases; however, attending school will inherently introduce a greater risk of exposure. The Adair County R-I School District plans on moving forward with school on August 24, 2021 unless the federal, state, county, or local health departments require us to close. Procedures may or can be modified at any time. It is impossible to plan for every scenario and situation. The Adair County R-I School District collaborates with the Adair County Health Department, Missouri Department of Health and Senior Services, the Missouri Department of Elementary and Secondary Education, the Governor's Office, and Center for Disease Control. The 2020 Original Re-entry Planning Team collaborated to develop plans for the 2020- 2021 school year. This team provided input in original planning and was given the opportunity to provide input on the SRCSP Plan prior to publication on June 19, 2021.

20-21 Re-Entry Planning Team:

Mrs. Robin Daniels, Superintendent

Mrs. Stephanie Somers, Principal

Ms. Lois Easley, Director of Special Education

Mrs. Kandice Robinson, K-12 Counselor, Parent

Mrs. Donna Broadwell, 5th Grade Teacher

Mrs. Meagan Roan, School Health Nurse, Parent

Mr. Jason Daniels, Athletic Director, Parent

Mr. Chase Roberts, At Risk and Special Education

Mrs. Julie Howe, Library Media, Parent

Heather Halley-Parent, Nurse

Jim Lebaron-Adair County Health Department Director

Complete Family Medicine Staff

Brek Snyder-Board Member, Parent

Troy Smith-Board Member, Parent

Darcia Vansickel-Parent

Additional Members will be added and updated as needed

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Mitigation and Prevention Strategies

This is not a complete list of mitigation and prevention strategies the District may access during the 2021-2022 school year. The District will implement mitigation and prevention strategies as necessary to address the district's needs, or as determined by the Adair County Health Department.

Mitigation and Prevention Strategies	District Response in Collaboration with the Adair County Health Department
Universal and Correct Wearing of Masks	<ul style="list-style-type: none"> -There is not a school or county mask mandate -Masks are allowed and recommended
Physical Distancing	<ul style="list-style-type: none"> -Classrooms that have desks, students will be spaced with as much room between them as possible. -Large gatherings are discouraged for long periods of time; (ie: bus services will only be provided to students who live at least one mile from school; separated lunch shifts; limiting of guests for events as necessary; limited outside guests; non-essential visitors will not be allowed in the school).
Handwashing and Respiratory Etiquette	<ul style="list-style-type: none"> -Hand-sanitizing stations are installed in classrooms and the hallways to accommodate frequent use. -Water bottle filling stations are installed throughout the district. All students will be provided a reusable water bottle as needed. -Classrooms with desks, students will be spaced with as much room between them as possible.
Cleaning and Maintaining Health Facilities, Including Improving Ventilation	<ul style="list-style-type: none"> -Thoroughly ventilate, clean and then disinfect all buildings, desks, food preparation/service areas, equipment and other surfaces prior to students returning, using CDC and OSHA guidelines, as well as any guidelines or tips provided by the ADCHD.

	<ul style="list-style-type: none"> -A time schedule and cleaning schedule (revised maintenance and custodial schedules to focus on high touch/high traffic areas) for effectively cleaning and disinfecting buildings and facilities once students return for extracurricular activities or academic learning. -A quick checklist was created for building staff to support the maintenance and custodial cleaning schedule. All classrooms will be provided sanitizer and paper towels. -Clean and disinfect all work areas, counters, restrooms, doorknobs, etc. several times daily. -Clean/disinfect student desks, keyboards as often as possible -Clean work out equipment/sports equipment frequently and between transitions. - Create a plan to increase frequency during flu season and if there are increased incidents of COVID-19 exposure in the area or in the school community
Contact Tracing and Quarantine	<ul style="list-style-type: none"> -The District will maintain a room near the nursing services office for quarantine -The District collaborates with the ADCHD to perform contact tracing and quarantine activities.
Efforts to Provide Vaccinations to Educators, Staff, and Students, if eligible	<ul style="list-style-type: none"> -The District collaborates with the Adair County Health Department to assist in distribution of information regarding vaccination.
Diagnostic, Screening, and Testing	<ul style="list-style-type: none"> -The District provides all families with information provided by the Adair County Health Department regarding screening. - The District maintains a room for quarantine of any student demonstrating symptoms and waiting to be pick-up from school

Appropriate Accommodations for Children with Disabilities with Respect to the Health and Safety Policies	-Accommodations as necessary or as mandated by the Individualized Education Plan. -Form G Continuity of Services is included in the IEP for each student. -Continuation of Learning for all students regardless of a disability

Continuity of Services

Teachers will use this information to guide instruction and address the Missouri Learning Standards during the 2021-2022 school year. The district will provide Chromebooks to all students in grades K-12 and teachers during the 2021-2022 school year. The District also provides hotspots outside of school for accessing WI-FI at all times for students who lack internet resources.

The district will continue to provide social emotional support to students and staff as needed. School counselors will continue to provide both in person and virtual services as needed.

Students will meet in person for all classes unless the Adair County Health Department or CDC advises otherwise. Students who must be quarantined will have full access to daily lessons and teachers will be made available for virtual consulting. Students with ongoing health concerns should contact the district to formulate individual plans specific to student needs. MOCAP information is available on our website. Please contact the district if consultation is needed.

Periodic Revision

The document was published to the web on June 19, 2020 after the committee work had been completed. This SRCSP will be reviewed with updates, at the BOE on July 20, 2021, and revisions to be updated again on August 20, 2021. The plan will be reviewed in December 2021, May 2022, and August 2022. Revisions will be updated to the website. Periodic revision will continue for the life of the plan dependent on current public health needs. A more specific guide for re-opening schools is provided to staff and parents. Please see this publication below:



Adair Co. R-I School District 2021 Re-Entry Plan

Please check our website for updates as they become available.

The global Coronavirus pandemic has introduced a new level of risk for in-person instruction and in-person gatherings. Our district is designed to educate students through social, face-to-face interactions in relatively close spaces and in groups. The benefits of this type of instruction are well accepted. Following the parent survey in 2020, the results showed that roughly 88% of our school community want their students back in school with some safety precautions put in place. We also know that staff and student safety are the greatest priority not only to our community but to our district as well.

As we plan for a school year that is likely to be continuously impacted by the COVID-19 pandemic, the priorities that we hold are:

- Providing environments that are as safe as possible for students and staff;
- Providing an equitable, guaranteed, and viable education.

Adair Co. R-I plans on moving forward with face-to-face school on August 24, 2021 unless the federal, state, county, or local health departments require us to remain closed.

Procedures may or may not be modified at any time. It is impossible to plan for every scenario and situation. Adair Co. R-I works with the Adair County Health Department, Missouri Department of Health and Senior Services, the Missouri Department of Elementary and Secondary Education, the Governor's office and Center for Disease Control.

The district would like to ask parents to be supportive of the district as we move through this ever-changing situation. Parents will be asked to not enter the school building, we will have staff available to help get the students to where they need to be. We recognize what a change this will be, but for the safety of all students and staff is a necessary change we need to make. Parents may make appointments with teachers or administrators as needed. All guests to our building will be asked to wear a mask at all times.

Safety and Protocols for Face-to-Face School

1. Students, staff and school employees will be the only people allowed to enter Adair Co. R-I school building during the school day. Parents, community members and other visitors will not be allowed inside the building except by appointment. Visitors by appointment will be asked to wear a mask.

2. Increased cleaning, disinfecting, and sanitizing in work spaces and classrooms using products that are CDC certified to kill COVID-19 and other communicable diseases.
3. Increased health and hygiene routines by students and staff at school.
4. Social distancing will be in place where appropriate.
5. Classroom desks will be spread out using as much room as possible.
6. Students will need water bottles to fill at the water bottle filling stations; water fountains will be turned off. Water bottles will be supplied for students who need them.
7. Students will report directly to their classroom every day.
8. Large gatherings will be avoided.
9. Shared equipment will be limited as much as possible, frequent sanitization practices will be put in place in areas where it is not possible (computer labs for example.)
10. Masks will be optional for all staff and students after arrival 1st period. Masks are highly recommended where social distancing is not possible.
11. Bus riders will always be required to wear a mask on the bus.
12. Hand sanitizer will be available.

Students must stay home if they are feeling ill or showing any symptoms of COVID-19 (from CDC)

- Fever
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- New loss of taste or smell
- Sore throat
- Congestion or runny nose not caused by conditions such as seasonal allergies
- Nausea or vomiting
- Diarrhea

Supply your student with a small hand sanitizer and a mask; there will be hand sanitizer available in various areas throughout the building. Remind your students about social distancing practices. At drop off, keep students in your vehicle until the building doors open. Reinforce proper hand washing practices. The building will not be open for drop off until 7:35 am. This guideline will be followed strictly. WE ASK THAT PARENTS PLEASE DO NOT DROP STUDENTS OFF BEFORE THIS TIME AND LEAVE. Students should wait in the vehicle with the parent until 7:35 when the doors open.

Screening:

We would request that parents screen their children before leaving home every morning. Tips for screening:

- Is the student's temperature over 100.0 degrees?
- Does your student feel sick today?
- Does your student have a consistent cough?
- Is your student experiencing shortness of breath?
- Has your student been exposed to anyone that has tested positive for COVID-19 in the last 2 weeks?

If the answer is yes to any of these questions, students will be required to be kept home.

Students will enter the building through various doors. Parents are not allowed to enter the building at this time. We apologize for this inconvenience.

- Preschool will enter the building through the North doorway.
- Kindergarten – 2nd grade will enter the building at the elementary breezeway door.
- 3rd – 6th grade will enter the building at the main entrance.
- 7th – 9th grade will enter the building at the library door.
- 10th – 12th will enter the building at the South doorway.

If the school health professional determines that a student needs to be picked up, the parents will be contacted, and the student should be picked up within 30 minutes of notification. Guidance will be given if students need to be seen by their medical professional for further examination. Every guardian should have an emergency pick up plan in place that will allow for an adult to pick up their child on emergency notice.

When the family member arrives to pick up their student, please do not enter the building, call the front office (660) 488-6411 to let us know you have arrived and an adult will walk the student outside to meet the family member picking them up.

Students will not be allowed to return to school for 3 days (72 hours) after fever with no additional symptoms.

Staff will be screened in the same manner as students will be screened on a daily basis. Staff should also self-screen at home, following the same protocol identified above.

If a student or staff member tests positive for COVID-19:

- Notification will be made to the Adair County Health Department (ACHD.)
- ACHD/Adair County R-I will conduct contact tracing to identify possible exposure to others.
- The district will follow recommendations for closure and contact tracing performed by ACHD
- A notification will be sent to all families in the district.
- School could possibly experience closure.
- Staff will perform a deep targeted clean and disinfection of exposed areas.
- District will work with ACHD on reopening and re-entry plans.
- Additional guidelines will be put in place if a family member of a student or staff member tests positive for COVID-19.

Students/Staff returning to school from COVID-19 like symptoms:

- Persons with symptoms
 - At least 3 days without any symptoms AND at least 10 days since symptoms first appeared **or**
 - No symptoms a negative COVID-19 tests
- Persons without symptoms
 - At least 10 days since the positive COVID-19 test without additional symptoms **or**

Breakfast and Lunch Procedures

Breakfast will be eaten in classrooms for grades 3-12.

- Upon arrival at school, grades 7-12 should proceed to the cafeteria to grab their breakfast to take to their 1st period class.
- Students will sit in assigned seating in their classrooms to consume breakfast and will place trash in large trash cans placed in the hallways.
- Upon arrival at school, grades PK-6 will go directly to their classrooms.
- Beginning with grade 6 the students will be sent to the cafeteria as a pod to get their grab and go breakfast, they will enter the cafeteria through the first doorway, go through line and get meal and exit through the back doorway. Students will then proceed back to their classroom single file on the right side.
- Once 6th grade has exited the cafeteria, 5th grade will proceed single file on the right side of the hallway to the cafeteria, they will follow the same procedure as 6th grade did. This will continue until 3rd grade has returned to their classroom.
- PK-2 will eat breakfast in the cafeteria, they will have an assigned table for their class pod to sit at, they will enter the cafeteria one class at a time. The following class will not enter the cafeteria until the previous class is seated. The classes will enter in the following order 2, 1, K, PK.

Lunch will be eaten in classrooms for grades 3-6.

- Lunch will follow the same procedures as breakfast following the lunch schedule.
- Grades PK-2 will follow the same procedure as they did for breakfast.

Lunch for grades 7-12 will be as follows:

- 1st lunch shift will eat in the cafeteria, this will be for grades 7 & 8. Students will have assigned seating.
- 2nd lunch shift students in Mrs. Matheney's, Mr. Daniels', Mrs. Walters' and Coach Daniel's classes will eat in the cafeteria. All other students will eat in their 4th period classroom. Classes will go to the cafeteria as a group and will return trays to a designated area in the hallway.

Bus Procedures

Given the number of students who ride the bus and the number of buses that we have, we ask parents who can bring students to school and pick them up after school to please do so. Please let the district know if you will be assisting us in this manner. Otherwise, only registered bus riders will be able to ride the bus, if your student has another student at home with them, you will need to make arrangements to get them to school as well as to pick them up from school. We are sorry for the inconvenience, but we have to keep the number of students on the bus as low as possible. It is a federal mandate that masks be worn at all times on the school bus. Students must be ready for pick up with a mask on upon entry to the bus.

Morning Routine:

- Students will enter the bus with a mask on, they must leave the mask on until the bus arrives at school.
- Seats will be assigned on the bus, families will be required to sit together.
- The bus driver will label the seat that you are to be sitting in, every attempt possible will be made to keep an empty row of seats between groups.
- The bus will load from the back to the front.
- Upon arrival at school, the bus will unload in this manner:
 - 10-12 will enter through the South doorway, an adult will meet them there and conduct a health screening, including a temperature check
 - 7-9 will enter through the Library doorway, an adult will meet them there and conduct a health screening, including a temperature check
 - 3-6 will enter through the Main entrance and follow the same routine as the other doorways
 - K-2 will enter through the Elementary Breezeway door and follow the same routine as the other doorways
 - PK will enter through the North doorway and will follow the same routine as the other doorways

Afternoon Routine:

- Students will be required to wear a mask until they are dropped off at home.
- Students will be required to sit in their assigned seats.
- Elementary will load the bus starting with Kindergarten and ending with Preschool. Teachers will not take kids to the bus until all students from the previous grade level have left the building.
- Once the elementary has been loaded, 7-12 will begin loading. These students will be required to bring to 8th period whatever they will be taking home for the day. We will begin by dismissing 7th grade and proceeding up through seniors.

Buses will be sanitized following morning drop off and afternoon drop off.

Arrival/Dismissal Procedure for Others (non bus riders)

Student Drivers/Walkers:

If you drive to school, please park in the South parking lot and enter the building through the appropriate door, you will need to follow the sidewalk around the front of the building.

*If you have younger siblings (PK-2) you may want to drop them off at their appropriate doorway and then circle around to park in the South parking lot.

When you arrive at the correct doorway, an adult will meet you there and do a health screening before allowing you to enter the building.

Doorways to enter:

- Grades 10-12 South doorway
- Grades 7-9 Library doorway
- Grades 3-6 Main doorway
- Grades K-2 Elementary Breezeway doorway
- Preschool North doorway

Parent Drop Off:

You can drop your students off at the appropriate doorway of the school. We ask that you remain in your vehicle and remain patient as you progress in a single file line as you did during homework pick up during the last school year.

There will be adults to meet your students during the first few weeks of school to help ease them into this routine. We are always here to help.

Dismissal Routines:

Student drivers/walkers will be dismissed at the walker bell in the high school. We ask that you maintain hallway procedures as you exit the building, remember to walk to the right side of the hallway and maintain social distance from those around you.

If a parent is picking up students, we ask that you once again stay in your vehicle and pick your student up at the same doorway that you dropped them off at. You will need to form a single line behind the buses while waiting for your student's release.

Remote Learning

If a student becomes symptomatic, quarantined, or restricted from school due to COVID-19 for an extended period of time, the district will provide remote learning options for your child.

If your child has a documented health issue that would require remote learning, please provide a physician's letter to the district before the start of school so that we can be aware of this need.

If the school would experience a closure, we are prepared to coordinate district wide remote learning options through Google Classrooms. All classwork assigned during remote learning periods will count toward the student's grade and will be assessed comparably to in person assignments. We suggest that parents begin becoming familiar with this platform with the resources provided here:

Note: Due to the need for remote learning, teachers will be recording lessons in their classroom to be used in their Google Classroom for teaching purposes. Please be advised your student may be captured on video for educational purposes.